

MINUTES
REINVESTMENT ZONE NUMBER TWENTY-SEVEN, CITY OF HOUSTON, TEXAS

January 22, 2018

The Board of Directors (the "Board") of Reinvestment Zone Number Twenty-Seven, City of Houston, Texas (the "Zone") met in regular session, open to the public, on January 22, 2018, at the St. Stephen's Episcopal Church, Pecore Hall, 1805 W. Alabama, Houston, Texas 77098, inside the boundaries of the Zone, and the roll was called of the members of the Board:

Lisa W. Hunt	Position 1
Randy Mitchmore	Position 2 Chairman
Joe D. Webb	Position 3 Secretary
Sherry Weesner	Position 4 Vice-Chair
Paul Dickerson	Position 5
Jacqueline Martin	Position 6 Assistant Secretary
Kathy Hubbard	Position 7

and all of the above were present except Directors Dickerson and Martin, thus constituting a quorum.

Also present at the meeting were Mandi Chapa of Huitt-Zollars, Inc.; Amir Sabzevari of SFT Investments; Burdette Huffman, Ben Brewer III, Fred Sharifi, David Staas, Kay Warhol, Greg LeGrande, and James Vick; Carnell Emanuel of the City of Houston (the "City"); and Tim Austin, Alia Vinson, and Alyssa Ollwerther of Allen Boone Humphries Robinson LLP ("ABHR").

ESTABLISH QUORUM AND CALL TO ORDER

Chairman Mitchmore called the meeting to order at 6:03 p.m.

MINUTES

The Board considered approving the minutes of the October 23, 2017, regular meeting. After review and discussion, Director Webb moved to approve the minutes as presented. Director Weesner seconded the motion, which passed by unanimous vote.

OPEN MEETINGS ACT AND PUBLIC INFORMATION ACT TRAINING REQUIREMENTS

Ms. Vinson reviewed a Memorandum from ABHR regarding the Texas Open Meetings Act and Public Information Act requirements for the Board, a copy of which is attached. She noted that the Board, as appointed public officials, are required to complete a course on training responsibilities of the governmental body and its members under the Texas Open Meetings Act, Chapter 551, within 90 days of taking the Oath of Office.

CONFLICT OF INTEREST DISCLOSURE REQUIRED UNDER CHAPTER 176 OF THE TEXAS LOCAL GOVERNMENT CODE, INCLUDING LIST OF LOCAL GOVERNMENT OFFICERS

Ms. Vinson reviewed a Memorandum from ABHR regarding conflict of interest disclosure required under Chapter 176 of the Texas Local Government Code for the Directors, a copy of which is attached.

Ms. Vinson reviewed a List of Local Government Officers (the "List") for the Zone and stated that each Director was listed for the Zone. After review and discussion, Director Hunt moved to approve the List and direct that the List be filed appropriately and retained in the District's official records. Director Weesner seconded the motion, which carried unanimously.

ORDER ESTABLISHING A RECORDS MANAGEMENT PROGRAM

Ms. Vinson reviewed with the Board an Order Establishing a Records Management Program and Designating a Records Management Officer for management of the Zone's records. She stated that the Order reflects the designation of Allen Boone Humphries Robinson LLP as the Zone's records management officer. After review and discussion, Director Weesner moved to adopt the Order Establishing a Records Management Program and Designating a Records Management Officer and direct that the Order be filed appropriately and retained in the Zone's official records. Director Webb seconded the motion, which carried unanimously.

CODE OF ETHICS AND TRAVEL, PROFESSIONAL SERVICES, AND MANAGEMENT POLICIES, AND ADOPT TRAVEL REIMBURSEMENT GUIDELINES

The Board moved to table any action on this agent item.

DISCUSS DIRECTORS AND OFFICERS INSURANCE COVERAGE OPTIONS

The Board directed ABHR to obtain a quote from Texas Municipal League for directors and officers insurance.

RECEIVE COMMITTEE REPORTS

Director Mitchmore provided an overview of the projects and planning Committee.

ORGANIZE COMMUNITY OUTREACH MEETING

The Board discussed the next community outreach meeting and a budget for same. After discussion, Director Hunt moved to authorize the Public Engagement Committee to organize the community outreach meeting for February 26, 2018, and approve a budget in an amount not to exceed \$500 for the meeting. Director Webb seconded the motion, which carried unanimously.

AUTHORIZE PAYMENT OF INVOICES

There were no invoices for the Board's review.

DISCUSS REQUEST FOR QUALIFICATIONS FOR WEBSITE DESIGN SERVICES

The Board reviewed the proposed request for qualifications ("RFQ") for website design services. The Board discussed the publication of the RFQ in a local news publication and the posting of same on the City of Houston's website. After review and discussion, Director Weesner moved to authorize publication and posting of the RFQ, with the revisions discussed. Director Webb seconded the motion, which carried unanimously.

AUTHORIZE PREPARATION OF COST SHARING AGREEMENT FOR SIDEWALK TRIP HAZARD REPAIR JOINT PILOT PROJECT

The Board discussed a Cost Sharing Agreement for the sidewalk trip hazard repair joint pilot program. After review and discussion, Director Weesner moved to authorize ABHR to coordinate with Mayor Pro-Tem Cohen's office and prepare a Cost Sharing Agreement. Director Webb seconded the motion, which carried unanimously.

DISCUSS H-GAC LIVABLE CENTERS STUDY

Director Weesner updated the Board on the H-GAC Livable Centers Study grant process.

PROJECT PLAN AND REINVESTMENT ZONE FINANCING PLAN AND RESOLUTION APPROVING AMENDED PROJECT PLAN AND REINVESTMENT ZONE FINANCING PLAN

The Board discussed the Project Plan and Reinvestment Zone Financing Plan (the "Plan"). Ms. Vinson reported that the City approved a modified version of the Plan previously approved by the Zone and that she had requested a redline copy of the approved Plan. The Board deferred taking action.

DISCUSS MEETING SCHEDULE AND LOCATION

The Board discussed the regular February meeting on February 19, 2018. The Board discussed the possibility of moving the current location of the regular meetings from Pecore Hall to Havens Center, at St. Stephens. The Board requested that ABHR to St. Stephens to obtain a rental agreement for the Havens Center.

Chairman Mitchmore stated that the Zone received the Harris County Appraisal District certified values for tax year 2017 for the Zone today. He reported that the City requested the Zone review and confirm the values by February 23, 2018. After discussion, the Board directed Ms. Vinson to contact Equitax to request a Services Agreement for the Board's consideration at the February meeting.

RECEIVE PUBLIC COMMENT

Mr. Sabzevari commented on the location of his development project and the Zone's boundaries, and noted his disappointment that the project lies outside of the Zone. .

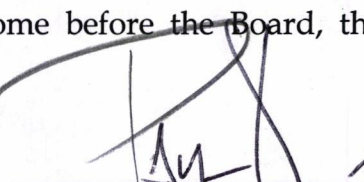
Mr. Brewer provided an update on the Montrose Management District.

CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.072, TEXAS GOVERNMENT CODE, TO DISCUSS ECONOMIC DEVELOPMENT NEGOTIATION OF THE ZONE

The Board did not convene in executive session.

ADJOURN

There being no further business to come before the Board, the meeting was adjourned.



Secretary, Board of Directors

(SEAL)



LIST OF ATTACHMENTS TO MINUTES

Page

Memorandum regarding the Texas Open Meetings Act requirements.....1
Memorandum regarding conflict of interest disclosure.....2