

MINUTES
REINVESTMENT ZONE NUMBER TWENTY-SEVEN, CITY OF HOUSTON, TEXAS

February 19, 2018

The Board of Directors (the "Board") of Reinvestment Zone Number Twenty-Seven, City of Houston, Texas (the "Zone") met in regular session, open to the public, on February 19, 2018, at the St. Stephen's Episcopal Church, Pecore Hall, 1805 W. Alabama, Houston, Texas 77098, inside the boundaries of the Zone, and the roll was called of the members of the Board:

Lisa W. Hunt	Position 1
Randy Mitchmore	Position 2 Chairman
Joe D. Webb	Position 3 Secretary
Sherry Weesner	Position 4 Vice-Chair
Paul Dickerson	Position 5
Jacqueline Martin	Position 6 Assistant Secretary
Kathy Hubbard	Position 7

and all of the above were present except Director Hunt, thus constituting a quorum.

Also present at the meeting were Pat Hall of Equi-Tax, Inc.; Ben Brewer, Greg LeGrande, and Steve Longmire; Carnell Emanuel of the City of Houston (the "City"); and Alia Vinson and Alyssa Ollwerther of Allen Boone Humphries Robinson LLP ("ABHR").

ESTABLISH QUORUM AND CALL TO ORDER

Chairman Mitchmore called the meeting to order at 6:05 p.m.

MINUTES

The Board considered approving the minutes of the January 22, 2018, regular meeting. After review and discussion, Director Webb moved to approve the minutes as presented. Director Weesner seconded the motion, which passed by unanimous vote.

REVIEW FINANCIAL INFORMATION AND AUTHORIZE PAYMENT OF INVOICES

The Board reviewed the financial information for the Zone provided by the City of Houston.

The Board discussed the invoices submitted by ABHR for legal fees. After review and discussion, Director Webb moved to approve the invoices, subject to the removal of fees for photocopying. Director Dickerson seconded the motion, which passed by unanimous vote.

The Board discussed a developing process by which Zone invoices are approved by the Finance Committee and Board and processed for payment.

REVIEW INSURANCE COVERAGE OPTIONS AND AUTHORIZE APPROPRIATE ACTION

The Board reviewed a quote and pricing for directors and officers insurance coverage for the Zone from the Texas Municipal League. After review and discussion, Director Hubbard moved to (1) approve the directors and officers insurance coverage, with the limits of \$1,000,000, in the amount of \$604.66; and (2) designate Chairman Mitchmore as the fund contact. Director Weesner seconded the motion, which passed by unanimous vote.

2017 TAX ROLL, INCLUDING AGREEMENT FOR SERVICES OF TAX CONSULTANT

Ms. Hall gave a presentation on the 2017 tax roll for the Zone, including the residential and commercial areas that were included in the defined area of the Zone.

The Board discussed entering into an Agreement for Services of Tax Consultant with Equi-Tax, Inc. After review and discussion, Director Weesner moved to approve and authorize execution of the Agreement for Services of Tax Consultant with Equi-Tax, Inc. Director Webb seconded the motion, which passed by unanimous vote.

RECEIVE COMMITTEE REPORTS

Director Hubbard provided an update from the Finance Committee.

Chairman Mitchmore provided an update from the most recent Projects and Planning Committee meeting. A copy of the report from the Projects and Planning Committee meeting is attached.

Director Weesner provided an update from the Public Engagement Committee.

DISCUSS COMMUNITY OUTREACH MEETING

The Board discussed the upcoming community outreach meeting scheduled for February 26, 2018. No action was taken.

UPDATE ON REQUEST FOR QUALIFICATIONS FOR WEBSITE DESIGN SERVICES

Ms. Vinson updated the Board on the Request for Qualifications for website design services.

COST SHARING AGREEMENT FOR SIDEWALK TRIP HAZARD REPAIR JOINT PILOT PROJECT

Ms. Vinson provided an update on the status of the Cost Sharing Agreement for sidewalk trip hazard repair joint pilot project. She stated that Mayor Pro-Tem Cohen's

office has offered to pay \$7,500 of the estimated \$15,000 cost of the project. After discussion, the Board concurred to move forward with the preparation of the Cost Sharing Agreement, with the City agreeing to pay \$7,500 towards the project.

DISCUSS H-GAC LIVABLE CENTERS STUDY

Director Weesner updated the Board on the H-GAC Livable Centers Study grant process.

PROJECT PLAN AND REINVESTMENT ZONE FINANCING PLAN AND RESOLUTION APPROVING AMENDED PROJECT PLAN AND REINVESTMENT ZONE FINANCING PLAN

The Board discussed the Project Plan and Reinvestment Zone Financing Plan (the "Plan"). Ms. Vinson reviewed a Resolution Approving Project Plan and Reinvestment Zone Financing Plan (the "Resolution"). After review and discussion, Director Weesner moved to approve and authorize execution of the Resolution. Director Webb seconded the motion, which passed by unanimous vote.

DISCUSS MEETING SCHEDULE AND LOCATION, INCLUDING RENTAL AGREEMENT WITH ST. STEPHENS

The Board discussed the possibility of moving the current location of the regular meetings from Pecore Hall to Havens Center, at St. Stephens. The Board next reviewed a rental agreement from St. Stephens. After review and discussion, Director Dickerson moved to approve and authorize execution of the rental agreement for the use of the Pecore Hall at St. Stephens. Director Weesner seconded the motion, which passed by unanimous vote.

ANNOUNCEMENTS REGARDING WORKSHOPS, SEMINARS, AND PRESENTATIONS RELATING TO ZONE MATTERS

The Board discussed the announcement of the community outreach meeting on February 26, 2018. No action was taken under this agenda item.

DISCUSS ADMINISTRATIVE SERVICES AND APPOINT COMMITTEE REGARDING SAME

The Board discussed appointing a committee regarding administrative services. The Board discussed the possibility of publishing a Request for Qualifications for administrative services. After review and discussion, Director Hubbard moved to appoint Directors Webb, Dickerson, and Hunt as members of the Administrative Services Committee. Director Martin seconded the motion, which carried unanimously.

RECEIVE PUBLIC COMMENT

Mr. LeGrande thanked the Board for its work for the community.

Mr. Longmire discussed the starting time that the Board selected for its regular monthly meeting time and suggested a later start time.

Mr. Brewer provided an update on the Montrose Management District and upcoming community events.

CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.072, TEXAS GOVERNMENT CODE, TO DISCUSS ECONOMIC DEVELOPMENT NEGOTIATION OF THE ZONE

The Board did not convene in executive session.

TRAINING WORKSHOP REGARDING OPEN MEETINGS ACT AND PUBLIC INFORMATION ACT TRAINING REQUIREMENTS, ETHICS AND CONFLICT OF INTEREST REQUIREMENTS, AND CODE OF ETHICS AND TRAVEL, PROFESSIONAL SERVICES, AND MANAGEMENT POLICIES

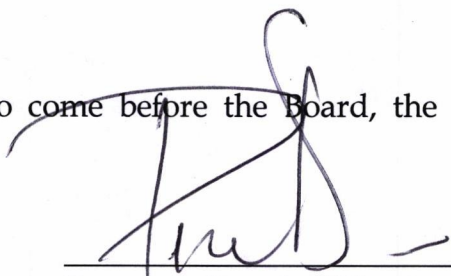
Ms. Vinson reviewed a Memorandum from ABHR regarding the Texas Open Meetings Act and Public Information Act requirements for the Board, a copy of which is attached. Discussion ensued.

Ms. Vinson reviewed a Memorandum from ABHR regarding conflict of interest disclosure required under Chapter 176 of the Texas Local Government Code for the Directors, a copy of which is attached. Discussion ensued.

The Board discussed a proposed Code of Ethics and Travel, Professional Services, and Management Policies. Discussion ensued. No action was taken.

ADJOURN

There being no further business to come before the Board, the meeting was adjourned.



Secretary, Board of Directors

(SEAL)

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