

MINUTES
REINVESTMENT ZONE NUMBER TWENTY-SEVEN, CITY OF HOUSTON, TEXAS

July 16, 2018

The Board of Directors (the "Board") of Reinvestment Zone Number Twenty-Seven, City of Houston, Texas (the "Zone") met in regular session, open to the public, on July 16, 2018, at the St. Stephen's Episcopal Church, Pecore Hall, 1805 W. Alabama, Houston, Texas 77098, inside the boundaries of the Zone, and the roll was called of the members of the Board:

Lisa W. Hunt	Position 1
Randy Mitchmore	Position 2 Chairman
Joe D. Webb	Position 3 Secretary
Sherry Weesner	Position 4 Vice-Chair
Paul Dickerson	Position 5
Jacqueline Martin	Position 6 Assistant Secretary
Kathy Hubbard	Position 7

and all of the above were present, thus constituting a quorum.

Also present at the meeting were Damon Williams and Patricia Joiner of Knudson, LP ("Knudson"); Kay Warhol, JoEllen Brayshaw, Dennis Petito, Linda Trevino, Herman Vacera, Holly Smith, Jim Tucker; and Alia Vinson, Sandra Staine, and Alyssa Ollwerther of Allen Boone Humphries Robinson LLP ("ABHR").

ESTABLISH QUORUM AND CALL TO ORDER

Chairman Mitchmore called the meeting to order at 6:03 p.m.

MINUTES

The Board considered approving the minutes of the June 18, 2018, regular meeting. After review and discussion, Director Weesner moved to approve the minutes as presented. Director Martin seconded the motion, which passed by unanimous vote.

RECEIVE PUBLIC COMMENT

There were no public comments.

RECEIVE COMMITTEE REPORTS

The Board reviewed a report from the Projects and Planning Committee, a copy of which is attached.

The Board reviewed a report from the Finance Committee, a copy of which is attached.

The Board considered the Projects and Planning Committee request for the appointment of two directors to work with eLsqrd Medial Group ("eLsqrd") on website content.

Ms. Vinson provided an update on the status of the Service Agreement between the Zone and eLsqrd for website services, and noted that the contract has not yet been approved by the City of Houston (the "City"). After discussion, Director Weesner moved to appoint Director Hunt and Chairman Mitchmore to work directly with eLsqrd on website content matters. Director Webb seconded the motion, which carried unanimously.

REVIEW FINANCIAL INFORMATION AND AUTHORIZE PAYMENT OF INVOICES

The Board discussed the invoices submitted by ABHR for legal fees, Equi-Tax, Inc. for monthly consulting fees, and from the City for annual municipal services. After review and discussion, and based on the recommendation of the Finance Committee, Director Weesner moved to (1) approve the invoices submitted by ABHR and Equi-Tax, Inc.; and (2) approve the invoice from the City subject to receipt of the Zone's increment for fiscal year 2018. Director Hunt seconded the motion, which passed by unanimous vote.

DISCUSS ADMINISTRATIVE SERVICES, APPROVE SERVICES AGREEMENT WITH KNUDSON, L.P.

The Administrative Services Committee reviewed its recommendation to enter into an agreement for administrative services with Knudson, L.P. ("Knudson"). Ms. Vinson reviewed a Service Agreement with Knudson. The Board requested the removal of basic copying fees from the exhibit listing Knudson's billing rates, and representatives of Knudson concurred. After review and discussion, Director Dickerson moved to approve and authorize execution of the Service Agreement, as revised. Director Weesner seconded the motion, which carried unanimously.

Discussion ensued regarding Knudson's role and process of communication with the Board. Mr. Williams and Ms. Joiner responded to questions from the Board. Mr. Williams stated that he would coordinate with Board members and committees. The Board discussed the services Knudson and ABHR would provide to the Zone.

DISCUSS BUDGET FOR FISCAL YEAR END JUNE 30, 2019

The Board discussed the proposed budget for the Zone for fiscal year end June 30, 2019, a copy of which is attached. The Board requested that a line item be added to the budget for the H-GAC Livable Centers grant. Mr. Williams agreed to coordinate

comments to the budget for presentation at the August 20, 2018, regular Board meeting. No action was taken.

TAX INCREMENT AND ASSESSMENT MATTERS

There was no report on tax increment and assessment matters.

UPDATE ON SIDEWALK TRIP HAZARD REPAIR PILOT PROJECT

Ms. Vinson provided an update on the status of the agreements related to the sidewalk trip hazard repair pilot project (the "Project"), and noted that the agreements have not yet been approved by the City. Director Weesner stated that the Public Engagement Committee drafted a notice regarding the Project which had been approved by Mayor Pro Tem Cohen's office and requested that ABHR distribute the notice to the Board.

DISCUSS H-GAC LIVABLE CENTERS STUDY AND AUTHORIZE APPROPRIATE ACTION

Director Weesner said she had nothing new to report on the H-GAC Livable Centers Study process.

ANNOUNCEMENTS REGARDING WORKSHOPS, SEMINARS, AND PRESENTATIONS RELATING TO ZONE MATTERS

Chairman Mitchmore reported on an upcoming meeting with representatives of the City's Public Works Department to discuss upcoming Capital Improvement Projects impacting Montrose and an upcoming meeting with representative of the City's Office of Economic Development. The Board requested that Knudson attend the meetings as well.

DISCUSS MEETING SCHEDULE

The Board concurred to meet on August 20, 2018, at 6:00 p.m.

CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.072, TEXAS GOVERNMENT CODE, TO DISCUSS ECONOMIC DEVELOPMENT NEGOTIATION OF THE ZONE

The Board did not convene in executive session.

ADJOURN

There being no further business to come before the Board, the meeting was adjourned.



Secretary, Board of Directors

(SEAL)

LIST OF ATTACHMENTS TO MINUTES

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