

**AGENDA FOR MEETING OF THE BOARD OF DIRECTORS
OF
REINVESTMENT ZONE NUMBER TWENTY-SEVEN, CITY OF HOUSTON, TEXAS
AND
MONTROSE REDEVELOPMENT AUTHORITY, CITY OF HOUSTON, TEXAS**

Notice is hereby given that the Board of Directors of Reinvestment Zone Number Twenty-Seven, City of Houston, Texas (the "Zone"), and along with the Board of Directors of the Montrose Redevelopment Authority, City of Houston, Texas (the "Authority"), will hold a regular meeting on **Monday, April 20, 2020, at 6:30 p.m., by videoconference.** Register for the videoconference* at <https://zoom.us/join/zoom/register/tZQode2oqzMsVauSMOaDK92QSjQdLDtRkw>, which is open to the public, to consider, discuss and adopt such orders, resolutions or motions, and take direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

1. Establish quorum and call to order.
2. Receive public comment.
(A statement of no more than 3 minutes may be made of items of general relevance. There will be no yielding of time to another person. State law prohibits the Board Chair or members of the Board from commenting on any statement or engagement in dialogue without an appropriate agenda item being posted in accordance with the Texas Open Meetings Act. Comments should be directed to the entire board, not individual members. Engaging in verbal attacks or comments intended to insult, abuse, malign, or slander any individual shall be cause for termination of time privileges.)
3. Declare emergency.
4. Memorandum regarding preparation for potential effects of COVID-19.
5. Minutes.
6. Projects and Planning;
 - i. Projects and Planning Committee report;
 - ii. report from Gauge Engineering, including the following:
 - a. Update on Pedestrian/Bicycle Mobility Program and discuss Walk/Bike Montrose;
 - b. update on comprehensive drainage analysis of the Zone;
 - c. Waugh Drive and Commonwealth Street improvements;
 - iii. Order Adopting Section 49.2731 Electronic Bidding Rules;
 - iii. Order Adopting Electronic Signature Rules for Construction Contracts;
 - iii. update on Livable Centers Study;
 - iv. update on project with Montrose Collective Owner, LP and approve letter agreement regarding recordation of memorandum of agreement;
 - v. approval of letter of interest for METRO BOOST program;
 - vi. authorize Interlocal Agreement with Harris County Precinct One for pedestrian and bicycle improvements; and
 - vii. potential funding of a portion of Spark Park at Arabic Immersion School.
7. Public Engagement;
 - i. Public Engagement Committee report;
 - ii. discussion and possible action on Policy for posting of information on the Authority website;
 - iii. review and approve general communication policy;
 - iv. review and approve update to media policy; and
 - v. appoint website liaison.
8. Affordable Housing;

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the Zone's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.

- i. Affordable Housing Committee report; and
 - ii. Review and possible action(s) related to the Montrose Housing Study being conducted by January Advisors.
- 9. Financial Matters;
 - i. Review and approve engagement for auditing services;
 - ii. discuss Invoice Management and Financial Processes Policy;
 - iii. consider Task Order #2 from Knudson, LP for flat fee administrative services and hourly planning services;
 - iv. report from bookkeeper, review financial information, and authorize payment of invoices; and
 - v. approve Depository Pledge Agreement.
- 10. Discussion and possible action regarding Zone budget/CIP submission to City of Houston.
- 11. Report from Zone administrator.
- 12. Report from Attorney.
- 13. Announcements regarding workshops, seminars, and presentations relating to Zone and Authority matters.
- 14. Discuss meeting schedule and proposed agenda items for 2020.
- 15. Receive public comment.

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Attorney for the Zone

*As a result of the current COVID-19 virus epidemic emergency, the convening at one location of a quorum of the Board is difficult or impossible. Therefore, the Board will conduct this meeting by telephone conference call rather than by physical quorum pursuant to Texas Government Code Sec. 551.125 and guidance of the Governor of the State of Texas. Members of the public are entitled to participate and address the Board during the telephonic meeting. In all respects, this meeting will be open to the public and compliant with applicable law and guidance of the Governor of the State of Texas. An electronic copy of the agenda packet (which consists of the regular reports presented to the Board by its consultants) can be found at [https://www.districtdirectory.org/agendapackets/tirz27 and montrosehtx.org](https://www.districtdirectory.org/agendapackets/tirz27%20and%20montrosehtx.org).