

**AGENDA FOR MEETING OF THE BOARD OF DIRECTORS
OF
REINVESTMENT ZONE NUMBER TWENTY-SEVEN, CITY OF HOUSTON, TEXAS
AND
MONTROSE REDEVELOPMENT AUTHORITY, CITY OF HOUSTON, TEXAS**

Notice is hereby given that the Board of Directors of Reinvestment Zone Number Twenty-Seven, City of Houston, Texas (the "Zone"), and along with the Board of Directors of the Montrose Redevelopment Authority, City of Houston, Texas (the "Authority"), will hold a regular meeting on **Monday, January 13, 2025, at 6:30 p.m., at St. Stephens Episcopal Church, 1827 W. Alabama Street, Havens Center, Houston, Texas***, with supplementary access via Zoom videoconference; **REGISTRATION FOR THE VIDEOCONFERENCE IS REQUIRED and can be done at <https://tinyurl.com/4w6sk4dm>**. The purpose of the meeting is to consider, discuss and adopt such orders, resolutions or motions, and take direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

1. Establish quorum and call meeting to order.
2. Minutes.
3. Receive reports from:
 - a. bookkeeper;
 - b. Gauge Engineering;
 - c. The Goodman Corp.;
 - d. Finance Committee;
 - e. Projects and Planning Committee;
 - f. Public Engagement Committee;
 - g. Affordable Housing Committee; and
 - h. Selection Committee.
4. Receive public comment.
(In accordance with the registration procedure found on the last page of this agenda, a statement of no more than 3 minutes may be made of items of general relevance. There will be no yielding of time to another person. State law prohibits the Board Chair or members of the Board from commenting on any statement or engagement in dialogue without an appropriate agenda item being posted in accordance with the Texas Open Meetings Act. Comments should be directed to the entire board, not individual members. Engaging in verbal attacks or comments intended to insult, abuse, malign, or slander any individual shall be cause for termination of time privileges.)
5. Authorize payment of invoices.
6. Authorize appropriate action for the following projects:
 - a. Montrose Boulevard Improvements, Segment One, including authorization to publicly advertise project;
 - b. Montrose Safe Routes to School Connections design; and

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the Zone's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.

- c. Cherryhurst Sidewalk Improvements.
7. Authorize appropriate action, if any, from the following reports:
 - a. bookkeeper;
 - b. Gauge Engineering, including on-call engineering task order;
 - c. The Goodman Corp.;
 - d. Finance Committee;
 - e. Projects and Planning Committee;
 - f. Public Engagement Committee;
 - g. Affordable Housing Committee; and
 - h. Selection Committee.
8. Accept annual disclosure statements for Investment Officer and bookkeeper.
9. Conduct annual review of Investment Policy and adopt Resolution Regarding Annual Review of Investment Policy.
10. Adopt Resolution Establishing the Authorized Depository Institutions and Adopting List of Qualified Broker/Dealers with Whom the Authority May Engage in Investment Transactions.
11. Resolution Adopting Covered Applications Policy.
12. Announcements regarding workshops, seminars, and presentations relating to Zone and Authority matters.
13. Discuss meeting schedule and proposed agenda items for upcoming Board meeting(s).



Attorney for the Zone

***The Board will conduct an in-person meeting at its physical meeting location. As an accommodation, the Board is making available a video and/or telephone option for members of the public to listen to the meeting and to address the Board during the public comment item. Members of the Board may participate via videoconference in accordance with the requirements of the Texas Open Meetings Act, provided a quorum of the Board meets in-person, REGISTRATION FOR THE VIDEOCONFERENCE IS REQUIRED and can be done at <https://tinyurl.com/4w6sk4dm> and upon registration, a telephone number to join via teleconference, a link to join via videoconference, and a password to access the conference will be provided.**

Reinvestment Zone Number Twenty-Seven, City of Houston, Texas (the "Zone"), and along with the Board of Directors of the Montrose Redevelopment Authority, City of Houston, Texas (the "Authority") reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney about Pending or Contemplated Litigation), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), and Section 551.087 (Economic Development).

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the Zone's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.

MINUTES
REINVESTMENT ZONE NUMBER TWENTY-SEVEN, CITY OF HOUSTON, TEXAS
AND
MONTROSE REDEVELOPMENT AUTHORITY, CITY OF HOUSTON, TEXAS

December 9, 2024

The Board of Directors (the “Board”) of Reinvestment Zone Number Twenty-Seven, City of Houston, Texas (the “Zone”) and Montrose Redevelopment Authority, City of Houston, Texas (the “Authority”) met in regular session, open to the public, at the Havens Center, at St. Stephen’s Episcopal Church, 1827 W. Alabama Street, Houston, Texas, 77098, inside the boundaries of the Zone, with supplemental access by teleconference and videoconference available to the public, on the 9th day of December, 2024, and the roll was called of the members of the Board being present:

| | |
|-----------------|------------------|
| Matt Brollier | Position 1 Chair |
| Abby Noebels | Position 2 |
| Murad Ajani | Position 3 |
| Eureka Gilkey | Position 4 |
| Robert Guthart | Position 5 |
| Jeffrey Watters | Position 6 |
| Helen Zunka | Position 7 |

and all of the above were present in person, except Directors Noebels, Gilkey, and Watters, thus constituting a quorum.

Also attending the meeting, either in-person or via videoconference, were: Tom Combs of Tom Combs and Associates LLC; Brian Sparks of Triton Consulting Group, Inc.; Brandon Walywyn, representing the City of Houston (the “City”); Jennifer Landreville of ETI Bookkeeping; Patti Joiner and Walter Morris of Knudson LLP (“Knudson”); Kristi Miller of The Goodman Corp. (“Goodman”); Muhammad Ali of Gauge Engineering (“Gauge”); members of the public as shown on the sign in sheet attached hereto; and Alia Vinson and Carnell Emanuel of Allen Boone Humphries Robinson LLP (“ABHR”).

ESTABLISH QUORUM AND CALL TO ORDER

Chair Brollier called the meeting to order at 6:32 p.m.

MINUTES

The Board reviewed the minutes of the October 21, 2024, regular meeting, and the November 1, 2024, special meeting. After review and discussion, Director Guthart moved to approve both sets of minutes as presented. Director Zunka seconded the motion, which carried unanimously.

RECEIVE REPORTS

BOOKKEEPER'S REPORT

Ms. Landreville reviewed the monthly financial and bookkeeping report, a copy of which is attached.

GAUGE ENGINEERING

Mr. Ali reviewed the engineer's report, a copy of which is attached, and provided an update on the projects outlined on the report.

MONTROSE BOULEVARD, SEGMENT ONE UPDATE

Mr. Ali provided an update on the status of the Montrose Boulevard, Segment One, project.

MONTROSE SAFE ROUTES TO SCHOOL CONNECTIONS PROJECT DESIGN

Mr. Ali provided an update on the design of the Montrose Safe Routes to School Connections project, including the traffic warrant study related to the project and coordination with the Fourth Ward Redevelopment Authority.

CHERRYHURST SIDEWALK IMPROVEMENTS

Mr. Ali updated the Board on the status of the Cherryhurst Sidewalk Improvements project and discussed related community engagement matters.

THE GOODMAN CORP.

Ms. Miller reviewed Goodman's report, a copy of which is attached, and provided updates to the Board regarding the pursuit of funds for certain Authority projects and the ongoing work of Goodman. She then reviewed a Project Scope for 2025 Pursuit of Funding for Goodman to submit on behalf of the Authority. Following discussion, the Board concurred to consider approval of the Project Scope for 2025 Pursuit of Funding for Goodman later in the meeting.

FINANCE COMMITTEE

Director Ajani reviewed the ongoing work of the Finance Committee, as reflected in the November 26, 2024, committee report.

PROJECTS AND PLANNING COMMITTEE

Chair Brollier reviewed the ongoing work of the Projects and Planning Committee.

PUBLIC ENGAGEMENT MATTERS

Director Zunka reviewed the ongoing work of the Public Engagement Committee. Discussion ensued regarding the use of electronic board books at meetings.

AFFORDABLE HOUSING MATTERS

Director Guthart reviewed the ongoing work of the Affordable Housing Committee. Discussion ensued regarding the City's proposed ordinance relating to regulations for short-term rentals.

RECEIVE PUBLIC COMMENT

Steven Longmire discussed the grand opening of the new Freed-Montrose Library. He also inquired about the old library on Montrose Boulevard.

Julie Young expressed her support for the redesign of the Montrose Boulevard, Segment One, project.

Greg Legrande discussed the grand opening of the new Freed-Montrose Library. He also inquired about opportunities for the Authority to enhance parking at the library.

Melissa Abrantes addressed the Board to share comments received regarding the walkability of the area and potential impact on economic development.

Kevin Strickland addressed the Board regarding walkability of the Zone and traffic calming measures for the redesign of the Montrose Boulevard, Segment One, project. Kevin discussed the traffic calming measures used along 11th Street in The Heights.

Rebecca Jasso stated that she is looking forward to the public meeting for the Safe Routes to School Connections project and inquired about the scheduling of same.

Christos Patelis requested that the Board reconsider the redesign of the Montrose Boulevard, Segment One, project.

Erick Saffry stated that he works for a company building a high-rise multi-family unit and noted his interest in sidewalk improvements.

John Geis shared his disappointment of the redesign of the Montrose Boulevard, Segment One, project.

Alexander Spike discussed a postcard campaign being submitted to Mayor Whitmire and discussed the width of the sidewalk included in the proposed plans for the redesign of the Montrose Boulevard, Segment One, project.

Evelyn Spike shared her disappointment in the one-minute time limit for the public comment section of the Board meeting.

Alondra Torres discussed the walkability of the Zone and requested that the Board reconsider the redesign of the Montrose Boulevard, Segment One, project.

Sam Wagner shared his disappointment of the redesign of the Montrose Boulevard, Segment One, project.

Gia Longworth shared her disappointment in the one-minute time limit for the public comment section of the Board meeting and the redesign of the Montrose Boulevard, Segment One, project.

Rocky Kneten shared his support for the redesign of the Montrose Boulevard, Segment One, project.

Jonna Hitchcock shared her support for the redesign of the Montrose Boulevard, Segment One, project.

Alexia Hernandez requested that the Board reconsider the redesign of the Montrose Boulevard, Segment One, project.

Laura Caille shared her support for the redesign of the Montrose Boulevard, Segment One, project.

Ian Johnson shared his disappointment in the one-minute time limit for the public comment section of the Board meeting and the redesign of the Montrose Boulevard, Segment One, project.

Margo Fendrich requested that the Board reconsider the redesign of the Montrose Boulevard, Segment One, project.

Katy Rais requested certain website improvements to the Authority website.

Beth Shook requested that the Board reconsider the redesign of the Montrose Boulevard, Segment One, project.

Medhi Rais thanked the Board for the HAWK signal at Stanford Street and inquired about certain grant monies for Montrose Boulevard projects, as well as certain traffic calming measures.

Joseph Panzarella requested that the Board reconsider the redesign of the Montrose Boulevard, Segment One, project.

Laura Conely requested that the Board reconsider the redesign of the Montrose Boulevard, Segment One, project.

AUTHORIZE PAYMENT OF INVOICES

The Board reviewed the invoices submitted and included in the bookkeeper's report. Ms. Vinson then reviewed a proposal from Texas Municipal League ("TML") in the amount of \$2,420.00 for general liability and errors & omissions liability coverage.

After review and discussion, Director Guthart moved to: (1) approve the bookkeeper's report and authorize payment of the invoices; and (2) approve the proposal from TML for general liability and errors & omissions liability coverage. Director Ajani seconded the motion, which carried unanimously.

AUTHORIZE APPROPRIATE ACTION OF PROJECTS

MONTROSE BOULEVARD IMPROVEMENTS, SEGMENT ONE

Mr. Ali further discussed the Montrose Boulevard, Segment One, project, including plans for community engagement related to the project, as well as coordination with the project's contractor.

There was no action taken by the Board for this agenda item.

MONTROSE SAFE ROUTES TO SCHOOL CONNECTIONS DESIGN

There was no action taken by the Board for this agenda item.

CHERRYHURST SIDEWALK IMPROVEMENTS

There was no action taken by the Board for this agenda item.

AUTHORIZE APPROPRIATE ACTION FROM REPORTS

After discussion, Director Guthart moved to approve the Project Scope for 2025 Pursuit of Funding for Goodman. Director Zunka seconded the motion, which carried unanimously.

The Board noted that no further actions were needed in connection with the reports from the bookkeeper, Gauge Engineering, Finance Committee, Projects & Planning Committee, Public Engagement Committee, and Affordable Housing Committee.

APPROVE ANNUAL REPORT IN ACCORDANCE WITH CONTINUING DISCLOSURE OF INFORMATION AGREEMENT

Ms. Vinson reviewed an Annual Report containing updated financial and operating data to be filed in accordance with the continuing disclosure provisions contained in the bond resolution. She stated that the Authority is required to file certain financial and operating data with the Municipal Securities Rulemaking Board through the Electronic Municipal Market Access (“EMMA”) system in compliance with SEC Rule 15c12-12. Following review and discussion, Director Guthart moved to approve the Annual Report, authorize the attorney to submit the Authority’s updated financial and operating data to EMMA in compliance with the continuing disclosure provisions contained in the bond resolutions and direct that the Report be filed appropriately and retained in the Authority’s official records. Director Ajani seconded the motion, which carried unanimously.

ANNUAL REVIEW OF PROCEDURES FOR CONTINUING DISCLOSURE COMPLIANCE

The Board reviewed the Authority’s procedures for continuing disclosure compliance. Ms. Vinson stated that no changes are required at this time.

ANNOUNCEMENTS REGARDING WORKSHOPS, SEMINARS, AND PRESENTATIONS RELATING TO ZONE AND AUTHORITY MATTERS

There was no discussion on this matter.

CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.074, TEXAS GOVERNMENT CODE

The Board convened in executive session pursuant to Section 551.074, Texas Government Code at 7:53 p.m. Also present were Ms. Vinson and Mr. Combs.

RECONVENE IN OPEN SESSION

The Board reconvened in open session at 8:56 p.m.

SELECTION COMMITTEE RECOMMENDATION REGARDING PERSONNEL SEARCH AND AUTHORIZE CONTRACTING OR HIRING PERSONNEL

Chair Brollier and Mr. Combs described the Selection Committee’s process and stated that the Selection Committee unanimously recommends selection of Darrin Hall to be the candidate for the Executive Director position. Following discussion, Director Guthart moved to select Mr. Hall to be the candidate for the Executive Director position

and authorize the Selection Committee to negotiate an employment offer for Mr. Hall. Director Ajani seconded the motion, which carried unanimously.

Mr. Hall introduced himself to the Board and reviewed his background.

DISCUSS MEETING SCHEDULE

The Board noted that the next Authority meeting is planned for January 13, 2025, at 6:30 p.m. at St. Stephen's Episcopal Church, the Havens Center, 1827 W. Alabama Street, Houston, Texas, 77098.

ADJOURN

There being no further business to come before the Board, the meeting was adjourned.

Secretary, Board of Directors

LIST OF ATTACHMENTS TO MINUTES

| | <u>Page</u> |
|--|-------------|
| Monthly financial and bookkeeping report | 2 |
| Gauge engineer's report..... | 2 |
| Goodman's report | 2 |

Montrose Redevelopment Authority / TIRZ No. 27

Cash Management Report

December 31, 2024

ETI BOOKKEEPING SERVICES
17111 ROLLING CREEK DRIVE SUITE 108
HOUSTON TX 77090
TELEPHONE 281 444 3384 FAX 281 440 8304

Fiscal Year End: June 30, 2025

Summary

| <u>Current Activity</u> | <u>General Operating Fund</u> | <u>Capital Project Fund</u> | <u>Debt Service Fund</u> | <u>Total</u> |
|-------------------------|-----------------------------------|---------------------------------|------------------------------|---------------|
| Beginning Balance | 14,190,166.04 | 15,228,052.77 | 345,198.36 | 29,763,417.17 |
| Revenue | 53,521.69 | 58,989.40 | 1,337.16 | 113,848.25 |
| Expenditures | 413,175.80 | 0.00 | 0.00 | 413,175.80 |
| Ending Balance | 13,830,511.93 | 15,287,042.17 | 346,535.52 | 29,464,089.62 |

NOTES:

| Date | Series | Principal | Interest | Total |
|----------|--------|------------|-----------------------|---------------------|
| 9/1/2024 | 2023 | 520,000.00 | 350,209.38 | 870,209.38 |
| 3/1/2025 | 2023 | | 337,209.38 | 337,209.38 |
| | | | Total FYE 2024 | 1,207,418.76 |

General Operating Fund

| | | |
|--------------------------------------|------------|--------------------------|
| BEGINNING BALANCE: | | 14,190,166.04 |
| REVENUE: | | |
| Stellar Bank Interest | 16.14 | |
| TexPool Interest | 53,505.55 | |
| Voided Check (s) | 0.00 | |
| Total Revenue: | | 53,521.69 |
| DISBURSEMENTS: | | |
| Checks Presented At Last Meeting | 413,175.80 | |
| Checks Written at/after Last Meeting | 0.00 | |
| Bank Charges | 0.00 | |
| Total Expenditures | | 413,175.80 |
| Ending Balance: | | 13,830,511.93 |

Location of Assets:

| Institution | Investment Number | Interest Rate | |
|--------------|-------------------|---------------|----------------------|
| Stellar Bank | *5200 | 0.1000 | 9,965.27 |
| TexPool | *0001 | 4.5610 | 13,820,546.66 |
| | | Total | 13,830,511.93 |

| | | |
|-----------------------------------|--|-----------------------------|
| Operating Fund 12-31-2024 Balance | | 13,830,511.93 |
| Less Checks Presented at meeting | | -193,705.20 |
| Projected Ending Balance | | <u>13,636,806.73</u> |

TIRZ 27 - Montrose RA
Checks Presented
January 13, 2025

| Num | Name | Description | Amount |
|--------------|---------------------------------------|-------------------------|--------------------|
| 2373 | Allen, Boone, Humphries, Robinson LLP | Legal Fees | -22,412.60 |
| 2374 | Equi-Tax Inc. | Tax Roll Management | -937.50 |
| 2375 | ETI Bookkeeping Services | Bookkeeping Fee | -2,198.45 |
| 2376 | Gauge Engineering, LLC | Engineering Fees | -146,572.33 |
| 2377 | January Advisors | Consultant Fees | -353.50 |
| 2378 | Knudson, LP | Professional Consultant | -18,317.74 |
| 2379 | St. Stephen's Episcopal Church | Meeting Room Rental | -125.00 |
| 2380 | The Goodman Corporation | Planning Consultant | -2,293.08 |
| 2381 | ZM Interests, LP | Rent- February | -495.00 |
| Total | | | -193,705.20 |

Capital Projects Fund

| | | |
|--------------------------------------|-----------|----------------------|
| BEGINNING BALANCE | | 15,228,052.77 |
| REVENUE | | |
| TexPool Interest | 58,989.40 | |
| Voided Check(s) | 0.00 | |
| Total Revenue | | 58,989.40 |
| EXPENDITURES | | |
| Checks Presented at Last Meeting | 0.00 | |
| Checks Written at/after Last Meeting | 0.00 | |
| Total Expenditures | | 0.00 |
| ENDING BALANCE | | 15,287,042.17 |

Location of Assets:

| Institution | Investment Number | Interest Rate | Current Balance |
|-------------|-------------------|---------------|----------------------|
| TexPool | *0004 | 4.5610 | 15,287,042.17 |
| | | Total | 15,287,042.17 |

Montrose Redevelopment Authority/ TIRZ 27
\$14,965,000 Tax Increment Contract Revenue Bonds Series 2023
Use and Distribution

| | Amount Approved | Distribution | Variance |
|---|--------------------|------------------|--------------------------|
| <u>Approved Bond Project</u> | | | |
| Montrose Blvd Phase 1 | 14,172,870 | 0 | 14,172,870 |
| Total Bond Project Cost | 14,172,870 | 0 | 14,172,870 |
| <u>Non-construction costs</u> | | | |
| Interest Due to Debt Service | 429,979 | 429,979 | 0 |
| Bond Insurance | 264,603 | 264,603 | 0 |
| Surety Policy | 36,320 | 36,320 | 0 |
| Financial Advisor | 107,395 | 107,395 | 0 |
| Bond Counsel | 274,688 | 274,688 | 0 |
| Underwriter's Discount | 85,306 | 85,306 | 0 |
| Texas Attorney General | 9,500 | 9,500 | 0 |
| Rating Agency | 23,250 | 23,250 | 0 |
| Underwriter's Counsel | 68,000 | 68,000 | 0 |
| Printing Cost | 2,299 | 2,299 | 0 |
| Trustee Counsel/ Fee | 13,500 | 13,500 | 0 |
| Total Nonconstruction Costs: | 1,314,840 | 1,314,840 | 0 |
| Total Bond Issuance Requirement* | 15,487,710 | 1,314,840 | 14,172,870 |
| Interest Earned | | | 1,114,173 |
| Ending Bank Balance | | | <u><u>15,287,042</u></u> |

*Balance of \$15,487,710 comprised of \$14,965,000 Issuance plus \$522,710 Net Premium

Debt Service Fund

| | | |
|--------------------------------|----------|-------------------|
| BEGINNING BALANCE | | 345,198.36 |
| REVENUE | | |
| Bond Proceeds | 0.00 | |
| Texpool Interest | 1,337.16 | |
| Voided Check (s) | 0.00 | |
| Total Revenue | | 1,337.16 |
| EXPENDITURES | | |
| Debt Service Interest Payment | 0.00 | |
| Debt Service Principal Payment | 0.00 | |
| Trustee Fee | 0.00 | |
| Total Expenditures | | 0.00 |
| ENDING BALANCE | | 346,535.52 |

Location of Assets:

| Institution | Investment Number | Interest Rate | Current Balance |
|-------------|-------------------|---------------|-------------------|
| TexPool | *0002 | 4.5610 | 346,535.52 |
| | | Total | 346,535.52 |

Montrose Redevelopment Authority / TIRZ 27
Investment Report
December 31, 2024

SCHEDULE OF INVESTMENTS

Investment Pools

| Fund | Location Of Assets | Interest Rate | Beginning Balance | | Market | Deposits or (Withdrawals) | Interest Earned | Ending Balance | |
|------|--------------------|---------------|-------------------|---------------|---------------|---------------------------|-----------------|----------------|---------------|
| | | | N.A.V. | Book | | | | Market | N.A.V. |
| GOF | TexPool | 4.5610 | 13,894,152.55 | 13,893,041.11 | 13,822,481.54 | (126,000.00) | 53,505.55 | 1.00014 | 13,820,546.66 |
| CPF | TexPool | 4.5610 | 15,229,271.01 | 15,228,052.77 | 15,289,182.36 | 0.00 | 58,989.40 | 1.00014 | 15,287,042.17 |
| DSF | TexPool | 4.5610 | 345,225.98 | 345,198.36 | 346,584.03 | 0.00 | 1,337.16 | 1.00014 | 346,535.52 |

Demand Accounts

| Fund | Location Of Assets | Interest Rate | Purchase Date | Beginning Balance | Interest Earned | Deposits or (Withdrawals) | Ending Balance |
|------|--------------------|---------------|---------------|-------------------|-----------------|---------------------------|----------------|
| GOF | Stellar Bank | 0.10 | 8/1/2021 | 297,124.93 | 16.14 | (287,175.80) | 9,965.27 |

Collateral Pledged in Addition to FDIC

| Depository Institution | Total Funds On Deposit | Custodial Institution | Securities Pledged | Collateral Description | Par Value | Market Value |
|------------------------|------------------------|-----------------------|--------------------|------------------------|-----------|--------------|
| Stellar Bank | 9,965.27 | FHLB-Dallas | 1,000,000 | LOC | 1,000,000 | 1,000,000 |

Certification:

The District's investments are in compliance with the investment strategy as expressed in the District's Investment Policy and the Public Funds Investment Act. I hereby certify that pursuant to the Senate Bill 253 and in connection with the preparation of this investment report, I have reviewed the divestment lists prepared and maintained by the Texas Comptroller of Public Accounts, and the District does not own direct or indirect holdings in any companies identified on such lists.

Bookkeeper _____

Investment Officer _____

| | | |
|----------------------|---------------------|--------------------|
| Investment Officer | Date Assumed Office | Training Completed |
| Jennifer Landreville | 1/13/2020 | 10/25/2024 |

TIRZ 27 - Montrose RA
Profit & Loss Budget vs. Actual
December 2024

| | December | | | Year to Date (6 Months) | | | Annual |
|---|----------------|------------------|-----------------|---------------------------|-------------------|-------------------|-------------------|
| | Actual | Budget | Variance | Actual | Budget | Variance | Budget |
| Income | | | | | | | |
| 6-4320 · Increment Collections | 0 | 0 | 0 | 6,953,578 | 7,120,140 | -166,562 | 7,120,140 |
| 6-4330 · Interest | 53,522 | 4,167 | 49,355 | 357,306 | 25,000 | 332,306 | 50,000 |
| 6-4336 · Grants | 0 | 638,619 | -638,619 | 0 | 3,831,711 | -3,831,711 | 7,663,422 |
| Total Income | 53,522 | 642,786 | -589,264 | 7,310,884 | 10,976,851 | -3,665,967 | 14,833,562 |
| Expense | | | | | | | |
| 6-6300 · Salaries and Benefits | 18,318 | 6,000 | 12,318 | 90,168 | 36,000 | 54,168 | 72,000 |
| 6-6320 · Legal Fees | 22,413 | 10,000 | 12,413 | 156,705 | 60,000 | 96,705 | 120,000 |
| 6-6321 · Auditing Fees | 0 | 7,000 | -7,000 | 3,000 | 10,000 | -7,000 | 10,000 |
| 6-6322 · Engineering Fees | 0 | 4,167 | -4,167 | 13,994 | 25,000 | -11,006 | 50,000 |
| 6-6323 · Planning Consultants | 2,293 | 4,167 | -1,874 | 17,702 | 25,000 | -7,298 | 50,000 |
| 6-6324 · Affordable Housing Consultant | 354 | 5,833 | -5,479 | 2,667 | 35,000 | -32,333 | 70,000 |
| 6-6333 · Accounting | 1,717 | 1,583 | 134 | 10,949 | 9,500 | 1,449 | 19,000 |
| 6-6334 · Tax Roll Management | 638 | 667 | -29 | 3,825 | 4,000 | -175 | 8,000 |
| 6-6353 · Insurance / Bonds | 0 | 0 | 0 | 2,372 | 5,000 | -2,628 | 5,000 |
| 6-6370 · Board Meeting Expense | 125 | 0 | 125 | 500 | 0 | 500 | 0 |
| 6-6410 · Montrose Collective Reimburse | 0 | 0 | 0 | 168,409 | 0 | 168,409 | 0 |
| 6-6430 · COH Municipal Services | 0 | 0 | 0 | 189,901 | 196,546 | -6,645 | 196,546 |
| 6-6431 · COH Admin Fee | 0 | 0 | 0 | 356,007 | 356,007 | 0 | 356,007 |
| 6-6450 · Public Engagement Expenses | 0 | 5,000 | -5,000 | 21,515 | 30,000 | -8,485 | 60,000 |
| 6-6460 · Board Development | 0 | 417 | -417 | 0 | 2,500 | -2,500 | 5,000 |
| 6-7000 · Capital Expenditure | | | | | | | |
| 6-7206 · Workforce/Affordable Housing | 0 | 62,500 | -62,500 | 0 | 375,000 | -375,000 | 750,000 |
| 6-7214 · Dallas Bikeway | 0 | 0 | 0 | 3,156 | 0 | 3,156 | 0 |
| 6-7217 · Sidewalk Program/ Safe | 12,272 | 29,167 | -16,895 | 169,480 | 175,000 | -5,520 | 350,000 |
| 6-7218 · Montrose Blvd - Reconstruction | 0 | 617,500 | -617,500 | 200,908 | 3,705,000 | -3,504,092 | 7,410,000 |
| 6-7222 · Safe Route to School Sidewalk | 0 | 0 | 0 | 64,209 | 0 | 64,209 | 0 |
| 6-7223 · W Alabama Street | 0 | 62,500 | -62,500 | 0 | 375,000 | -375,000 | 750,000 |
| 6-7224 · West Gray - Dallas to Allen Pky | 0 | 0 | 0 | 82,685 | 0 | 82,685 | 0 |
| 6-7226 · W Gray from Woodhead to Montros | 0 | 110,833 | -110,833 | 0 | 665,000 | -665,000 | 1,330,000 |
| 6-7228 · Houston Public Library - Montro | 0 | 83,333 | -83,333 | 0 | 500,000 | -500,000 | 1,000,000 |
| 6-7229 · Montrose Public Safety | 0 | 20,833 | -20,833 | 0 | 125,000 | -125,000 | 250,000 |
| 6-7000 · Capital Expenditure - Other | 7,982 | 0 | 7,982 | 25,732 | 0 | 25,732 | 0 |
| Total 6-7000 · Capital Expenditure | 20,254 | 986,666 | -966,412 | 546,170 | 5,920,000 | -5,373,830 | 11,840,000 |
| 6-7390 · Transferred to Debt Service | 0 | 0 | 0 | 1,210,644 | 0 | 1,210,644 | 0 |
| 6-7395 · Miscellaneous Expense | 495 | 0 | 495 | 14,655 | 0 | 14,655 | 0 |
| Total Expense | 66,607 | 1,031,500 | -964,893 | 2,809,183 | 6,714,553 | -3,905,370 | 12,861,553 |
| Net Income | -13,085 | -388,714 | 375,629 | 4,501,701 | 4,262,298 | 239,403 | 1,972,009 |

PROGRESS REPORT

JANUARY 2025

MONTROSE/TIRZ 27



MONTROSE BOULEVARD IMPROVEMENTS, SEGMENT ONE

- The design was updated in accordance with the changes discussed at the November board meeting.
- 100% Plans were submitted to the City for review prior to Christmas.
- Request permission to advertise the project.

MONTROSE SAFE ROUTES TO SCHOOL CONNECTIONS

- Survey and design are ongoing.
- Identified some additional sidewalk segments to incorporate into the project to fully leverage the entire grant.
- Submitted the revised signal and pedestrian crossing analysis to the City for review.
- Will provide responses to comments/questions provided by the community once we finalize the recommendations with the City.

CHERRYHURST SIDEWALK IMPROVEMENTS

- Responses to comments/questions are uploaded to the website.
- Finalized limits of sidewalks improvements based on discussions with the community and field visits.
- Design is ongoing.

Tax Increment Reinvestment Zone (TIRZ) #27 – Montrose
Committee Report Form

Committee Name: Projects and Planning Committee **Date of Meeting:** 1/3/2025

Chairperson: Matt Brollier

Attendees:

| | |
|-----------------------|----------------------|
| <u>Matt Brollier</u> | <u>Abby Noebels</u> |
| <u>Robert Guthart</u> | <u>Tom Combs</u> |
| <u>Patti Joiner</u> | <u>David Greaney</u> |
| <u>Walter Morris</u> | <u>Jim Webb</u> |
| <u>Suewan Johnson</u> | |
| | |

Meeting Report

Agenda

- Gauge Project Status Report
 - Montrose Blvd
 - Cherryhurst
 - Wharton Safe Routes to School project
 - Mandell Corridor
 - Alamaba Redesign
- Goodman Corporation Status Report
 - Identification of 3 areas for sidewalk improvement grant opportunities
- Discussion regarding Montrose Alleys

Notes

- The Committee discussed the different funding opportunities and what areas to focus on in the Zone
- The Committee discussed each project of the Gauge Project Status report
- Chair Brollier discussed the potential to use Montrose Alleyways

Tax Increment Reinvestment Zone (TIRZ) #27 – Montrose
Committee Report Form

Committee Name: Public Engagement Committee **Date of Meeting:** 1/8/2025
Meeting _____

Chairperson: Helen Zunka

Attendees:

| | |
|----------------|--------------|
| Helen Zunka | Murad Ajani |
| Suewan Johnson | Patti Joiner |
| Walter Morris | |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

Meeting Report

Agenda

- Discussion regarding Montrose Website Updates
- Discussion regarding Media Training
- Discussion regarding possibility of open house for the Montrose Offices
- Discussion regarding digital Board Books
- Status of RFP for graphic designer and copywriter

Notes

- The Committee discussed the use of digital Board Books for the next meeting
- Chair Zunka gave a brief statement on media training
- The Committee discussed alternative locations for Board Meetings
- The Committee discussed updates to the Montrose Website

Tax Increment Reinvestment Zone (TIRZ) #27 – Montrose
Committee Report Form

Committee Name: Affordable Housing Committee **Date of Meeting:** 1/9/2025

Chairperson: Robert Guthart

Attendees:

| | |
|-----------------------|---------------------|
| <u>Robert Guthart</u> | <u>Helen Zunka</u> |
| <u>Jeff Reichman</u> | <u>Patti Joiner</u> |
| <u>Walter Morris</u> | |
| <u> </u> | <u> </u> |
| <u> </u> | <u> </u> |
| <u> </u> | <u> </u> |

Meeting Report

Past Affordable Housing Information

- HCCSD Funding Opportunities - [Link to funding opportunities RFP/RFA at Harris County Community Services Department](#)
- Community Land Trust Grounded Solutions Business Plan - <https://www.houstontx.gov/council/committees/housing/20170201/community-land-trust.pdf>
- Houston CLT Venders List – <https://www.houstonclt.org/resources-for-buyers>

Agenda

- Discussion with January Advisors regarding quote for updating data of January Advisor’s Study
- Discussion regarding Housing Option Alternatives
- Discussion regarding next steps with City of Houston and TIRZ 27 Executive Director

TASK ORDER



January 8, 2025

Matt Brollier, Chairman
Montrose Tax Increment Reinvestment Zone No. 27
c/o ABHR
3200 Southwest Freeway, Suite 2600
Houston, Texas 77027

Re: Proposal to Provide Engineering Consulting Services

Dear Mr. Brollier,

Gauge Engineering, LLC (Gauge) is pleased to submit this proposal for engineering consulting services. Gauge will provide support services as requested and authorized by the Administrator or as directed by the Board and P & P Committee. Gauge anticipates the scope of services to include various tasks to assist in implementing the capital improvement program such as attending meetings, public information development, planning level tasks, cost estimates and other miscellaneous tasks.

Time will be billed on an hourly basis, not to exceed **\$20,000**. Please feel free to contact me at (832) 318-8802 if you have any questions or need additional information.

Sincerely,

A handwritten signature in blue ink, appearing to be "MA", written over a horizontal line.

Muhammad Ali, P.E.
Principal

Accepted for
Montrose Tax Increment Reinvestment Zone No. 27

Signature Date

Print

Accepted for
City of Houston:

Signature Date

Print

MEMORANDUM

Date: January 13, 2025
To: Board of Directors
Montrose Redevelopment Authority (the "District")
Copy: Board of Directors
Attorney for the District
Bookkeeper for the District
Texas Ethics Commission
From: Fred King
Subject: DISCLOSURE UNDER THE PUBLIC FUNDS INVESTMENT ACT

As Bookkeeper and/or Investment Officer for the District, I submit this disclosure of my relationships with entities or individuals who are offering, have offered, or may offer to engage in an investment transaction with the District as of the date of this memorandum, in compliance with the Public Funds Investment Act and with the District's Investment Policy.

1. I have the following "personal business relationships" with individuals or entities who are offering to engage, have offered to engage or may offer to engage in an investment transaction with the District.
 - (a) I own (i) ten per cent (10%) or more of the voting stock or shares or (b) \$5,000 or more of the fair market value of the following business organizations: _____
N/A
 - (b) I have received from the following business organizations funds that exceed ten percent (10%) of my gross income for the previous year: _____
N/A
 - (c) I acquired from the following business organizations during the previous year investments with a book value of \$2,500 or more for my personal account: _____
N/A

2. I am related within the second degree of affinity (marriage) or consanguinity (blood) as determined by Chapter 573, Government Code, to the following individuals who are seeking, have sought or may seek to sell an investment to the District _____
N/A

3. I acknowledge that this disclosure will be filed with the Board of Directors of the District and the Texas Ethics Commission by the District.



(SIGNATURE)

MEMORANDUM

Date: January 13, 2025
To: Board of Directors
Montrose Redevelopment Authority (the "District")
Copy: Board of Directors
Attorney for the District
Bookkeeper for the District
Texas Ethics Commission
From: Jennifer Landreville
Subject: DISCLOSURE UNDER THE PUBLIC FUNDS INVESTMENT ACT

As Bookkeeper and/or Investment Officer for the District, I submit this disclosure of my relationships with entities or individuals who are offering, have offered, or may offer to engage in an investment transaction with the District as of the date of this memorandum, in compliance with the Public Funds Investment Act and with the District's Investment Policy.

1. I have the following "personal business relationships" with individuals or entities who are offering to engage, have offered to engage or may offer to engage in an investment transaction with the District.

(a) I own (i) ten per cent (10%) or more of the voting stock or shares or (b) \$5,000 or more of the fair market value of the following business organizations: _____

N/A

(b) I have received from the following business organizations funds that exceed ten percent (10%) of my gross income for the previous year: _____

N/A

(c) I acquired from the following business organizations during the previous year investments with a book value of \$2,500 or more for my personal account: _____

N/A

2. I am related within the second degree of affinity (marriage) or consanguinity (blood) as determined by Chapter 573, Government Code, to the following individuals who are seeking, have sought or may seek to sell an investment to the District _____

N/A

3. I acknowledge that this disclosure will be filed with the Board of Directors of the District and the Texas Ethics Commission by the District.



(SIGNATURE)

RESOLUTION REGARDING ANNUAL REVIEW OF INVESTMENT POLICY

WHEREAS, Montrose Redevelopment Authority (the "Authority") is a local government corporation created pursuant to Chapter 431, Subchapter C, Texas Transportation Code; and

WHEREAS, the Board of Directors of the Authority has convened on this date at a meeting open to the public and wishes to conduct its annual review of the Investment Policy for the Authority, pursuant to Chapter 2256, Texas Government Code, as amended from time to time; Now, Therefore,

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF MONTROSE REDEVELOPMENT AUTHORITY THAT:

Section 1: The Board of Directors of the Authority has conducted an annual review of the Authority's Investment Policy and confirms that the current Investment Policy dated December 16, 2019, shall remain in effect until modified by action of the Board of Directors.

PASSED AND APPROVED on January 13, 2025.

Chair, Board of Directors

ATTEST:

Secretary, Board of Directors

CERTIFICATE FOR RESOLUTION

THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §

I, the undersigned officer of the Board of Directors of Montrose Redevelopment Authority, hereby certify as follows:

1. The Board of Directors of Montrose Redevelopment Authority convened in regular session on January 13, 2025, inside the boundaries of the Authority, and the roll was called of the members of the Board:

| | |
|-----------------|------------------|
| Matt Brollier | Position 1 Chair |
| Abby Noebels | Position 2 |
| Murad Ajani | Position 3 |
| Eureka Gilkey | Position 4 |
| Robert Guthart | Position 5 |
| Jeffrey Watters | Position 6 |
| Helen Zunka | Position 7 |

and all of said persons were present except Director(s) _____, thus constituting a quorum. Whereupon, among other business, the following was transacted at the meeting: a written

RESOLUTION REGARDING ANNUAL REVIEW OF INVESTMENT POLICY

was introduced for the consideration of the Board. It was then duly moved and seconded that the resolution be adopted, and, after due discussion, the motion, carrying with it the adoption of the resolution, prevailed and carried unanimously.

2. A true, full, and correct copy of the aforesaid resolution adopted at the meeting described in the above and foregoing paragraph is attached to and follows this certificate; the action approving the resolution has been duly recorded in the Board's minutes of the meeting; the persons named in the above and foregoing paragraph are the duly chosen, qualified, and acting officers and members of the Board as indicated therein; each of the officers and members of the Board was duly and sufficiently notified officially and personally, in advance, of the time, place, and purpose of the aforesaid meeting, and that the resolution would be introduced and considered for adoption at the meeting, and each of the officers and members consented, in advance, to the holding of the meeting for such purpose; the meeting was open to the public as required by law; and public notice of the time, place, and subject of the meeting was given as required by Chapter 551, Texas Government Code.

SIGNED on January 13, 2025.

Secretary, Board of Directors

RESOLUTION ESTABLISHING THE AUTHORIZED DEPOSITORY INSTITUTIONS
AND ADOPTING LIST OF QUALIFIED BROKER/DEALERS WITH WHOM THE
AUTHORITY MAY ENGAGE IN INVESTMENT TRANSACTIONS

WHEREAS, Montrose Redevelopment Authority (the "Authority") is a local government corporation created pursuant to Chapter 431, Subchapter C, Texas Transportation Code; and

WHEREAS, pursuant to the Authority's Investment Policy, the Board of Directors of the Authority desires to designate one or more banks or savings associations within the state to serve as depository for the funds of the Authority; and

WHEREAS, a depository of the Authority means any depository institution with which the Authority maintains demand or time deposits, including certificates of deposit; and

WHEREAS, the Public Funds Investment Act, Chapter 2256, Government Code, as amended from time to time, requires the Board of Directors of the Authority to, at least annually, review, revise, and adopt a list of qualified broker/dealers with whom the Authority may engage in investment transactions; and

WHEREAS, the Authority's Investment Policy provides that the list of qualified broker/dealers shall be adopted by written resolution of the Board of Directors; and

WHEREAS, the Board of Directors has convened on this date at a meeting open to the public and wishes to (i) establish the authorized depository institutions of the Authority, and (ii) adopt the list of qualified broker/dealers with whom the Authority may engage in investment transactions; Now, Therefore,

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF MONTROSE REDEVELOPMENT AUTHORITY THAT:

Section 1: The authorized depository institutions for the Authority are included in the attached Exhibit A, including the successor entities of any depository institutions listed therein, and are thereby established as the Authority's depositories.

Section 2: The attached Exhibit A contains a list of the qualified broker/dealers with whom the Authority may engage in investment transactions, which list shall be deemed to include the successor entities of any broker/dealers therein.

PASSED AND APPROVED on January 13, 2025.

Chair, Board of Directors

ATTEST:

Secretary, Board of Directors

CERTIFICATE FOR RESOLUTION

THE STATE OF TEXAS §
COUNTY OF HARRIS §

I, the undersigned officer of the Board of Directors of Montrose Redevelopment Authority hereby certify as follows:

1. The Board of Directors of Montrose Redevelopment Authority convened in regular session on January 13, 2025, inside the boundaries of the Authority, and the roll was called of the members of the Board:

- Matt Brollier Position 1 Chair
Abby Noebels Position 2
Murad Ajani Position 3
Eureka Gilkey Position 4
Robert Guthart Position 5
Jeffrey Watters Position 6
Helen Zunka Position 7

and all of said persons were present except Director(s) _____, thus constituting a quorum. Whereupon, among other business, the following was transacted at the meeting: a written

RESOLUTION ESTABLISHING THE AUTHORIZED DEPOSITORY INSTITUTIONS AND ADOPTING LIST OF QUALIFIED BROKER/DEALERS WITH WHOM THE AUTHORITY MAY ENGAGE IN INVESTMENT TRANSACTIONS

was introduced for the consideration of the Board. It was then duly moved and seconded that the resolution be adopted, and, after due discussion, the motion, carrying with it the adoption of the resolution, prevailed and carried unanimously.

2. A true, full, and correct copy of the aforesaid resolution adopted at the meeting described in the above and foregoing paragraph is attached to and follows this certificate; the action approving the resolution has been duly recorded in the Board's minutes of the meeting; the persons named in the above and foregoing paragraph are the duly chosen, qualified, and acting officers and members of the Board as indicated therein; each of the officers and members of the Board was duly and sufficiently notified officially and personally, in advance, of the time, place, and purpose of the aforesaid meeting, and that the resolution would be introduced and considered for adoption at the meeting, and each of the officers and members consented, in advance, to the holding of the meeting for such purpose; the meeting was open to the public as required by law; and public notice of the time, place, and subject of the meeting was given as required by Chapter 551, Texas Government Code.

SIGNED on January 13, 2025.

Secretary, Board of Directors

2025

LIST OF AUTHORIZED BROKERS

ABC Bank
Amegy Bank of Texas, N.A.
Austin Capital Bank
b1Bank (Business First Bancshares)
Bank of America N.A.
Bank of New York - Mellon
Bank of Texas N.A.
Bank Ozk
BB&T
Bancorp South
BOK Financial Capital Markets
BOK Financial Securities, Inc
Cadence Bank
Capital Bank of Texas
Capital Markets Group
Capital One
Central Bank
Chasewood Bank
Citibank N.A.
Coastal Securities
Comerica Bank
Comerica Securities
Commercial State Bank
Community Bank of Texas
Community Trust Bank
East West Bank
First Bank of Texas
First Citizens Bank
First Financial Bank, N.A.
First National Bank of Texas
First Texas Bank
Frontier Bank of Texas
Frost National Bank
Guaranty Bank & Trust
Hancock Whitney Bank
Herring Bank
Hometown Bank, N.A.
Iberia Bank
ICS
Independent Finance
Independent Bank
Inter National Bank
International Bank of Commerce
IntraFi Network Deposits
JP Morgan Chase
Landing Rock Group LLC
Legacy Texas Bank
Lone Star Bank
Lone Star Capital Bank
Lone Star Investment Pool
Moody National Bank
New First National Bank
North Star Bank of Texas
Omni Bank, NA
Pioneer Bank
Plains Capital Bank
Plains State Bank
PNC Bank/The PNC Financial Services Group, Inc.
Prosperity Bank
R Bank
Regions Bank
SouthStar Bank
Southwest Securities
Spirit of Texas Bank
State Bank of Texas
State Street Bank & Trust Co.
Stellar Bank
Stifel Nicholas
Tex Star Investment Pool
Texan Bank
Texas Capital Bank N.A.
Texas Citizens Bank
Texas Class
Texas Exchange Bank
Texas First Bank
Texas Gulf Bank
Texas Regional Bank
Texas Savings Bank
Texpool/Texpool Prime
The Independent Bankers Bank
The Mint National Bank
The Right Bank for Texas
Third Coast Bank
Trustmark National Bank
U.S. Bank
United Bank of El Paso Del Norte
United Texas Bank
Unity National Bank
Veritex Bank
Wallis Bank
Wells Fargo Bank, N.A.
Wells Fargo Brokerage Services, LLC
Wells Fargo Trust
West Star Bank
Woodforest National Bank

The above list shall include any successor bank

RESOLUTION ADOPTING COVERED APPLICATIONS POLICY

WHEREAS, Montrose Redevelopment Authority (the "Authority") is a local government corporation created pursuant to Chapter 431, Subchapter C, Texas Transportation Code; and

WHEREAS, the Board of Directors of the Authority has convened on this date at a meeting open to the public and wishes to adopt a Covered Applications Policy for the Authority attached hereto, pursuant to Chapter 620, Texas Government Code; Now, Therefore,

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF MONTROSE REDEVELOPMENT AUTHORITY THAT:

Section 1: The Board of Directors has determined to adopt the Covered Applications Policy attached hereto.

Section 2: The provisions of the Covered Applications Policy shall remain in effect until modified by action of the Board of Directors.

Effective November 20, 2024.

Chair, Board of Directors

ATTEST:

Secretary, Board of Directors

Montrose Redevelopment Authority

COVERED APPLICATIONS POLICY

Scope and Definitions

This policy applies to all Authority full- and part-time employees, contractors, paid or unpaid interns, and other users of government networks. All Authority employees are responsible for complying with this policy.

A covered application is:

- The social media service TikTok or any successor application or service developed or provided by ByteDance Limited, or an entity owned by ByteDance Limited.
- A social media application or service heretofore or hereafter specified by proclamation of the Governor under Government Code Section 620.005.

Covered Applications on Government-Owned or Leased Devices

Except where approved exceptions apply, the use or installation of covered applications is prohibited on all government-owned or -leased devices, including cell phones, tablets, desktop and laptop computers, and other internet-capable devices.

The Authority will identify, track, and manage all Authority-owned or Authority-leased devices including mobile phones, tablets, laptops, desktop computers, or any other internet-capable devices to:

- a. Prohibit the installation of a covered application.
- b. Prohibit the use of a covered application.
- c. Remove a covered application from a Authority-owned or Authority-leased device that was on the device prior to the passage of S.B. 1893 (88th Leg, R.S.).
- d. Remove an application from a Authority-owned or Authority-leased device if the Governor issues a proclamation identifying it as a covered application.

Ongoing and Emerging Technology Threats

To provide protection against ongoing and emerging technological threats to the government's sensitive information and critical infrastructure, the Texas Department of Public Safety and the Texas Department of Information Resources (DIR) will regularly monitor and evaluate additional social media applications or services that pose a risk to this state.

DIR will annually submit to the Governor a list of social media applications and services identified as posing a risk to Texas. The Governor may proclaim items on this list as covered applications that are subject to this policy.

If the Governor identifies an item on the DIR-posted list described by this section, then the Authority will remove and prohibit the covered application.

The Authority may also prohibit social media applications or services in addition to those specified by proclamation of the Governor.

Bring Your Own Device Policy

If the Authority has a "Bring Your Own Device" (BYOD) program, then the Authority may consider prohibiting the installation or operation of covered applications on employee-owned devices that are used to conduct government business.

Covered Application Exceptions

The Authority may permit exceptions authorizing the installation and use of a covered application on government-owned or -leased devices consistent with the authority provided by Government Code Chapter 620.

Government Code Section 620.004 only allows the Authority to install and use a covered application on an applicable device to the extent necessary for:

- (1) Providing law enforcement; or
- (2) Developing or implementing information security measures.

If the Authority authorizes an exception allowing for the installation and use of a covered application, the Authority must use measures to mitigate the risks posed to the state during the application's use.

The Authority must document whichever measures it took to mitigate the risks posed to the state during the use of the covered application.

Policy Compliance

The Authority will verify compliance with this policy through various methods.

An employee found to have violated this policy may be subject to disciplinary action, including termination of employment.

Policy Review

The Authority will review and update this policy as necessary to reflect changes in state law or to suit the needs of the Authority.